



## **Fire Safety Policy**

At ClubsComplete™, we ensure that we provide all of our services in a safe environment for children, parents, staff and visitors through our adequate fire safety procedures. We consult with the venue or school we are operating in to gain a copy of their evacuation plan and ensure that it is appropriate for our children, staff and parents.

The Manager of the setting will ensure that the Fire Evacuation Plan of the school is followed and that one fire drill per term is completed so children understand what to do in the event of a fire.

### **Fire Drills**

Termly fire drills will be undertaken during the sessions and where there is a planned drill, appropriate arrangements are in place to ensure that the fire service do not respond unnecessarily.

Following either a planned or unplanned evacuation of the building, a debrief session will be held to review the effectiveness of the evacuation and review the evacuation plan if required.

**Last reviewed: January 2025**

**Next reviewed : January 2026**